

Primary Village South  
PTO Board Meeting  
April 9, 2019  
7:00PM – PVS Café

This meeting was called to order at 7:08pm by President Trisha Dearwester. A quorum was present including PTO Co-President, PTO Co-President, Vice President, Treasurer, Secretary, and Principal Amy Allen.

- I. Welcome (Monica Deal and Trisha Dearwester)
- II. Secretary's Report (Emily McConkie)  
The minutes of the February 12, 2019 meeting were distributed previously. A motion was passed to approve the minutes at 7:09PM, seconded by Trisha and Monica.
- III. Treasurer's Report
  - A. Book Fair
  - B. Pizza & Fruit: Report indicates that less money was spent this year, totaling \$670.41. Pizza was ordered from Rapid Fired Pizza. Next year, Ashley Pennington will be in charge and has record of amounts needed.
  - C. Centerville Education foundation event: The PTO pays attendance fee for teacher honored and guests invited. This year cost will be \$36 per person and number of people PTO will pay for is 5.
- IV. Principal's Report (Amy Allen)
  - A. Teacher Appreciation Week
    - 1. Parents will be ask to send in flowers for teachers.
    - 2. Lunch May 9<sup>th</sup> – PTO signup for drinks and dessert
    - 3. Idea discussed to provide a Coffee Cart one morning of the week (not Monday).
  - B. Social Emotional learning standards discussion in Staff meeting
    - 1. Concern was brought up of how to support each neighborhood with books and supplies to help with social emotional learning needs.
      - a. Request posed to PTO of possible financial support and it was agreed to evaluate support based on leftover funds at the end of the year.
      - b. Suggestion was posed to create a "Donor's Choose" for supplies.
  - C. Bus Drivers, Bus aides, & Office staff appreciation: Request was made to Amy to find out amounts needed to fund.
  - D. Family Curriculum Night, Meet-the-teacher, and Playground & Popsicles combined
    - 1. Kids and Parents invited to tour the building, meet teachers, provide some "make it and take it" activities, and receive curriculum information.
    - 2. Concerns expressed: 1) Families may or may not stay together and send children out to the playground un-attended. 2) Families may only come for Playground & Popsicles and skip the curriculum portion.
    - 3. Suggested time for event: 6:00-7:30PM
    - 4. Suggestion of potluck Book Fair night where parents signup to bring food.
- V. Committee Reports
  - A. Spirit Wear Sale – taking place now until April 14<sup>th</sup>
    - 1. Sales are low so far. Expressed need to push on social media and flyers going home.
  - B. Spring Pictures – Thursday April 11<sup>th</sup>
    - 1. 3 Volunteers per shift needed

- C. Literacy Night Recap
  - 1. Successful night with a great turnout
  - 2. Pizza was a success.
- D. Hospitality (Megan Littell, Kelie Ernst, Chelsea Duchein)
  - 1. Conference meals during the Week of 14<sup>th</sup>-19<sup>th</sup>: Pizza and Salads were provided. Donations of cash and gift cards were given by parents so no PTO funds were used. Suggestion of using Olive Garden or Piada in the future for variety.
- E. Box Tops Results (Monica)
  - 1. Total Submission for Spring: \$403.70
  - 2. Pink Neighborhood = 1,145 box tops; Blue = 877 box tops
  - 3. Future: Box tops is going to become completely digital. Physical box tops will be ending in June. Suggested to remove from the PTO budget.

- VI. President's Report (Trisha/Monica)
  - A. Spring Clean Up has been changed to May 19<sup>th</sup> 10:00-1:00PM. Volunteers asked to bring shovels, gloves, and/or trimming tools. Signup will be created.
  - B. Dragon's Game was April 5<sup>th</sup> – Contact person with Dragons was not helpful. Advertising was not sufficient for letting parents know about the event and have necessary information.
  - C. Restaurant Take-Overs
    - 1. Chic-Fil-A took place on March 20<sup>th</sup> 6-8pm.
    - 2. So-Yo on May 17<sup>th</sup> – Fliers will be sent out Monday/Tuesday the week of. Facebook advertisement will be posted ASAP.
  - D. Open Positions for Next Year
    - 1. List will be sent out – about 15 positions still available.
    - 2. Winterfest & Co-Coordinator positions were filled.

VI. Open Forum / Questions

Next PTO Meeting: Tuesday, May 7th at 7:00PM  
Meeting adjourned at 8:11PM.

For questions, please contact: Trisha Dearwester and Monica Deal, President, [pvs.pto.pres@gmail.com](mailto:pvs.pto.pres@gmail.com)